

Pleasant Prairie Elementary  
Parent Teacher Association (PTA)  
Meeting Minutes  
October 19, 2016

Presiding officer, Jeni Bentz, called the meeting to order at 1833

- Reminder for all to sign-in and enter name for drawing to win a ticket to a Pleasantly Prairie Evening.

Review September 2016 minutes, minutes approved.

Review budget: Pleasantly Prairie Evening line item will be added to income to account for recent and future monetary donations

Committee Reports:

- Fall Carnival: Great success. In need of chair/co-chair for 2017-2018 school year. Darlene Franz, current chair, suggested in lieu of Fall Carnival/Fall Festival, perhaps a Fall Color-a-thon with a tie in to a barbecue for families.
- Holiday Collection: Sample wrapping paper and holiday cards brought to meeting to demonstrate quality of items. Chair Darlene Franz noted that no taxes are to be paid/collected despite column on order form.
- Picture Day: Chair/co-chair is needed for 2017-2018 school year. We will be looking for a new vendor due to poor quality of service and pictures from Lifetouch.
- Box Tops: Chair/co-chair is needed for 2017-2018 school year. Strongly suggested that if interested in box tops, shadow current chair during this school year to learn best practices. Current collection period ends 10/25/2016.
- Parent Teacher Conferences: In need of food donations, an email and sign-up will be sent out once chair has confirmed food donations from local restaurants.
- Book Fair: Setup to begin October 21. Student preview days will be October 24 and 25; student sales days will be October 26 and 27. New this year will be raffles and Guessing Games to win prizes from the book fair.
- Movie Night: Next movie night has been changed to November 18. The movie will be Finding Dory.
- Vigeoxchange: There is currently an October special to encourage enrollment.
- Popcorn Committee: Next popcorn day has been changed to November 10.
- Pleasantly Prairie Evening: Ticket sales are under way. In need of raffle basket donations and volunteers to contact community for involvement (ie raffle goods, silent auction items, etc.). Consideration being given silent auction items at either a class-level or grade-level. Discussion re these types of items that have handprints and names of current classes may be desirable items at auction. Discussions will be ongoing, committee will be coordinating with Mr. Gayle to get communications out to the staff /teachers and parents.

Floor opened to teachers/staff:

Mrs Zettle: Currently has many ideas and plans to improve collaboration and access of resources for students and their families.

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- Library Marathon proceeds (over \$3,000) have gone towards the purchase of new furniture for the library beginning the transition to an open, collaborative environment. The goal is to move away from "work-table workstations" and move towards furniture, layout and technology that promotes collaboration.
- Explanation of "open checkout"
- Again requested tech-savvy volunteers for Friday mornings
- Parent Resource Library: Will likely be available in a few months. Parents will be able to check out books (cookbooks, parenting books etc.) from a Parent Resource cart in addition to checking out books for reading with the family. This will be available at PTA meetings and possibly other school events. The name of the parent, a telephone number and the student's name(s) is all that is needed in order to check out books via this resource.
- Library Squad: students will be trained in book shelving and library technology in order that they can then be a resource for their teachers and classmates.

Mr. Potts: Will be starting intramural sports Tuesdays and Thursdays. Open to all 4th and 5th graders, information will be sent home in Thursday folders.

Mrs. Uttech and Mrs. Epping: Absentee update re Spirit wear sales will be online only this year due to issues with vendor not accommodating both paper and online sales as in past years. Brief discussion re seeking a new vendor for next school year.

Review of upcoming dates:

- Parent/Teacher Conferences Book Fair
- Holiday Collection due by October 31, delivery prior to Thanksgiving
- Jimanos Family FUNd night November 2 and 3rd
- Popcorn Day will be November 10
- Finding Dory Family Movie Night will be November 18
- Next PTA meeting, November 16 at 1830 in School Library

Meeting adjourned at 1933